



DISTRICT VIII 40th Annual Winter Seminar



TABLETOP DISPLAY CONTRACT

January 21-24, 2027
Exhibits: January 21-23, 2027

Tabletop Display Information & Rates:

The \$1,200 tabletop display fee includes one 6-foot table, two staff registrations, two chairs, and a wastebasket. Up to four staff members are permitted; additional registrations are \$125 each. Exhibit placement is determined by the Exhibit Chairman. Exhibitors agree to all terms and conditions. Space is confirmed upon receipt of the completed contract and full payment.

The POMA District VIII Exhibit Hall will be open:

Thursday, January 21..... 1:00 - 6:00 pm
Friday, January 22..... 7:30 am - 2:30 pm
Saturday, January 23..... 7:30 am - 1:30 pm

Exhibit personnel may set up their tabletop displays on Thursday, January 21 between 10:00 am - 12:00 pm. Teardown can begin after 12:00 pm on Saturday, January 23. Early breakdown of displays is strictly prohibited.

Exhibitor Registration Information:

Company Name / Quantity of Displays _____
Primary Contact Name _____
Office Address _____
City / State / Zip _____
Cell Phone Number _____ E-mail Address _____
Products or services to be exhibited _____

We wish to be in close proximity to the following companies _____

We do not wish to be in close proximity to the following companies _____

Names of Two On-Site Exhibit Staff Representatives (included with exhibit registration)

1. _____ 2. _____

Agreement to Not Hold Events During POMA District VIII Conference:

☐ AOA and ACCME accreditation rules prohibit exhibitors and sponsors from holding events that conflict with POMA District VIII conference activities. POMA District VIII may limit or deny such events. By checking this box, you agree not to hold competing or conflicting events.

Method of Payment:

I would like to pay by:

☐ Check made payable to "POMA"
☐ Visa ☐ Mastercard ☐ AmericanExpress ☐ Discover

Billing name if different than above: _____
No.: _____ Exp.: _____ CVV: _____

Billing address if different than above: _____

Number of Tabletop Displays at \$1,200 Each: _____ Number of Additional Representatives at \$125 Each: _____

TOTAL AMOUNT DUE: _____

Please Return to:

POMA District VIII c/o James Eirkson, Director of Communications
1330 Eisenhower Boulevard, Harrisburg, PA 17111

Telephone – (717) 939-9318, ext. 190

Fax – (717) 939-7255

E-mail: jeirkson@poma.org

For POMA Office Use Only

Check # _____
Amount _____

POMA DISTRICT VIII EXHIBITION TERMS AND CONDITIONS

- 1. APPROVED EXHIBITORS** – Only Exhibitors that have contracted with the Pennsylvania Osteopathic Medical Association (“POMA”) for the specific event identified on side one of this document will be permitted to display or to demonstrate its products, processes, or services at the Program.
- 2. DEFINITIONS** – As used herein: The “Contract” means the Tabletop Display Contract including the exhibit space application form, the terms and conditions contained herein, the Exhibition Rules and Regulations and the provisions incorporated in the initial payment invoice. “Exhibitor” means any person or company exhibiting in the Program, its representatives, agents, employees and contractors at the Program. The “Rules” means all provisions contained herein, the Exhibit Rules and Regulations and the payment terms stated on the initial invoice. The “Program” means the event described on side one of this document. The “Venue” means the facility where the Program will be held.
- 3. RESTRICTIONS** – POMA may, at its sole discretion, prohibit, restrict and/or evict exhibits which are, in the opinion of POMA, objectionable for any reason including, but not limited to, danger, noise, violation, gaming of raffling rights, safety and method of operation, objects on display and/or method of display.
- 4. ASSIGNMENT OF SPACE** – POMA reserves the right to assign space, to rearrange the floor plan and/or to relocate any exhibit to further the best interest of the Program.
- 5. RENTAL OF SPACE** – Rented space includes a 6-foot skirted table with two chairs and a waste basket. Any and all other equipment or materials, including electricity required by Exhibitor must be provided by Exhibitor at Exhibitor’s own expense.
- 6. PAYMENT AND CANCELLATION BY EXHIBITOR** – Make all checks payable to “Pennsylvania Osteopathic Medical Association.” Exhibit space payments shall be made according to the schedule set forth in the initial invoice sent by POMA.
- 7. USE OF EXHIBIT SPACE** – Exhibitor shall not assign, sublet, or share any part of the space.
- 8. USE OF COMMON/PUBLIC SPACE** – No demonstration, promotion, or advertising shall be permitted outside of Exhibitor’s assigned exhibit space.
- 9. LOSS, THEFT OR DAMAGE** – POMA does not provide security and shall not be liable or responsible for any loss, theft or damage to the property of Exhibitor, its employees or representatives.
- 10. COMPLIANCE WITH LAWS** – Exhibitor assumes all responsibility for compliance with all pertinent laws, ordinances, regulations and codes of duly authorized local, state and federal governing bodies.
- 11. THE AMERICANS WITH DISABILITIES ACT (ADA)** – Exhibitor is required to comply with all provisions of the ADA, including, without limitation, arranging Exhibitor’s exhibit so as to be accessible to all persons covered by the ADA.
- 12. DISPUTES** – POMA shall have the right, but not the obligation, to resolve disputes or disagreements between Exhibitor(s), or between Exhibitor(s).
- 13. COPYRIGHTS, LICENSED AND PATENTED MATERIAL** – Exhibitor assumes all responsibility for the use of any and all copyrighted, licensed, or patented materials including, but not limited to, music, video, or printed matter.
- 14. ADVERTISING AND PROMOTION** – POMA reserves the right to use Exhibitor’s name in any advertising, videography, promotion or marketing associated with the exhibition.
- 15. RIGHT TO CHANGE LOCATION, DATES, AND/OR RULES** – POMA retains the right to change the Exhibition location, dates, and/or rules upon notice to Exhibitor.
- 16. CANCELLATION BY POMA** – POMA retains the rights to cancel the Program and/or the Exhibit with no liability to Exhibitor other than a refund of any paid space rental fees.
- 17. INDEMNIFICATION** – Exhibitor agrees to indemnify and hold and save POMA whole and harmless from and against any and all claims, charges, complaints, liability, losses, demands, actions, damages, expenses, judgments, settlements and/or costs of any nature whatsoever.
- 18. GOVERNING LAW** – This Contract shall be construed in accordance with and governed by the internal laws of the State of Pennsylvania, not including the laws applied to conflicts of laws.
- 19. SEVERABILITY** – The invalidity or unenforceability of any of the covenants, phrases or clauses in this Contract shall not affect the remaining portions hereof.
- 20. ENTIRE AGREEMENT** – This Contract, specifically incorporating the initial invoice and Exhibition Rules and Regulations referenced herein, embodies the entire agreement and understanding of the parties hereto in respect of the subject matter contained herein.